

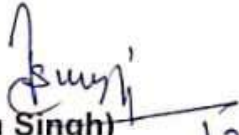
Ref. No./SMS/CGM/ADMN/CIR/2019-20/08

Date: 13/03/2020

CIRCULAR

In view of the rapid spread of novel **Corona Virus COVID-19**, it has been decided to stop the biometrics attendance of faculty & staff up to **31st March, 2020** as precautionary measure. During the period faculty & staff members will ensure their signature with **in & out time** in attendance register as usual.

The above circular is being issued in compliance of Secretariat administration department (section-4), Govt. of U.P. advisory issued on dated 6th March, 2020.


(Dr. Jagdish Singh)
CGM (Admin. Corp. & Rel.)
SMS, Lucknow

13/3/2020

CC:

- CEO, SMS, Lucknow
- Director, IMS-SMS
- Director General (Technical), SMS
- Dean-IET
- Registrar, SMS Lucknow
- GM (Corp. Aff.) SMS Lucknow
- All Faculty & Staff
- All Notice Boards